

Benjamin PTO Board Meeting

Monday, August 11th, 2014

6:30 pm

- 1) Welcome- President
 - a. Introductions
 - b. 2014-2015 PTO meeting Dates: August 11, 2014, September 8, 2014, October 6, 2014, November 10, 2014, December 8, 2014, January 12, 2015, February 9, 2015, March 9, 2015, April 13, 2015, May 11, 2015
 - c. PTO forms- reminder to use PTO documents (like reimbursement expenses)
 - d. Committee chair contact sheet will be assembled and reviewed in September
- 2) Secretary Report
 - a. May Minutes approval
 - i. Motion by Carrie for approval
 - ii. Seconded by Shanna Phillips
- 3) Treasurer Report
 - a. Close out of 2013-2014 Budget
 - b. 2014-2015 Budget proposal
 - i. Some increases in line items including Hospitality Budget and Teacher appreciation week to allow for more catering and less on volunteers
 - ii. Insurance changes- need to notify Carrie prior to any PTO sponsored activities if we provide volunteers or funding
- 4) Principal Report
 - a. Teacher lists posted on Wednesday at 5pm or you can see it Thursday
 - b. Thursday 8/14- back to school night- don't forget to stop by art, music, IMC, PE!
 - c. First day of school- Aug 18- full day
 - d. Curriculum night- Thursday Sept 11 6:30-7:30 (2 identical half hour presentations)
 - e. Mrs. Current moved to Florida- we will miss her!
 - f. Mrs. Mitchaner will be taking Mrs. Current's third grade class
 - g. There will be a new ELL teacher
 - h. Mrs. Gerike had baby Adalyn 4 weeks ago! Congrats!
 - i. No school September 2 (the day after Labor Day)
 - j. Dr. Mark Daniel – new district superintendent
 - k. Class sizes: Due to budget deficit, all class sizes are higher than in the past:
 - i. 3 - K
 - ii. 4 - 1st
 - iii. 3 - 2nd
 - iv. 4 - 3rd
 - v. 3 - 4th

vi. 4 - 5th

- l. Enrollment still at 584- so we are holding where we were at from last year!
- m. Info packets will go home Friday, August 22nd – if you want info to go in it, have it to Marlys by Aug 19

5) Teacher Report- None

6) Vice President/Dine to Donate

- a. August and Sept Dine to Donate Nights scheduled!
- b. August 21st – 15% total sales to Benjamin at Jason's Deli. 5pm-10pm- If you want to volunteer at this event, please reach out to Shanna! No flyer needed and we can tell general public to participate
- c. September 22nd – at Avanti's – 11am til close. MUST BRING FLYER. Both locations apply.

7) Committee Reports

- a. Box Tops- Kiersten Douglass
 - i. Will send info for August 22nd packet with bags and notes for first rally that will end at the end of October
- b. Carnival- Erika Hunt
 - i. Date is set : Friday, March 13th – Freaky Friday theme!
 - ii. All vendors are booked- Photo Booth, Balloons, Bounce Houses, and Face Painting!
 - iii. Monthly meetings will begin soon- looking for volunteers and sub-committee chairs
- c. Hospitality- Mandy Fischer
 - i. Late Start breakfasts for 2014-2015 will be held in September, November, January, March, and May. Specific dates TBD
- d. Labels for Education- Barbara Johnson
- e. My Coke Rewards- Aslihan Spaulding- points were used to purchase supplies for teachers and we still have over 1000 points towards our next order
- f. Room Parent Coordinator- Ebony Nebel- sign up genius link will
- g. School Directory- Jill Kramer- directory info sheet in the packet and Directory will be published by mid-September
- h. Spirit Wear- Barb Macke- first order will go out Monday Aug 25th and due back
 - i. Agree to order 15 extra t-shirts that will be available in the office for Lisas to sell to new families
 - ii. Sweatshirts and pajama bottoms will also be available in the fall
- i. Supply Kits- Shanna Phillips
 - i. Huge success!
 - ii. Lots of feedback- next year we will send a skyward notification to let parents know the date and time to pick up kits.
 - iii. 3rd, 4th, and 5th grade assignment notebooks were provided in the supply kits and those that didn't purchase the supply kits will be able to purchase one from their teacher

- j. Tyson A+- Aslihan Spaulding- we will continue with this
- k. Un-Raiser- Stacy Herren
 - i. Will get the form in the August packet
- l. Volunteer Coordinator- Margaret Heger
 - i. Form will have an "opt out" option instead of a sign up option
 - ii. Volunteer form will go in the packet on August 22
- 8) Old Business
- 9) New Business
 - a. Long Term Wish List discussion
 - b. Sam's Club PTO cards- new process- will need to check whether we need to have a photo – otherwise the Lisa's can't keep it
 - c. Music Program funding
 - i. Because we cannot approve any new funding requests until the 2014-2015 Budget is approved, we had to approve our PTO Budget
 - 1. Motion to approve Budget- Kiersten Douglass
 - 2. Seconded- Shanna Phillips
 - 3. All were in favor- BUDGET APPROVED
 - ii. Mrs. Romero brought a proposal for new music programs. Info was provided on each of the grades that will be receiving new programs.
 - iii. Motion to approve \$283.89 – Tracy Sweeney
 - iv. Seconded by Aslihan Spaulding
 - v. All in favor!
- 10) Adjourn
 - a. Motion- Carrie Baumann
 - b. Seconded- Shanna Phillips

Next PTO Meeting: September 8, 2014 at 6:30 pm